

**PURCHASE APPLICATION
FOR THE SALE OF COOPERATIVE APARTMENT**

BUILDING: _____ **APT:** _____ **SHARES:** _____

PURCHASE PRICE OF STOCK: \$ _____ **MONTHLY MAINTENANCE:** \$ _____

AMOUNT OF FINANCING: \$ _____

DEPOSIT ON CONTRACT: \$ _____ **PROPOSED CLOSING DATE:** _____

SPECIAL CONDITIONS IF ANY: _____

MANAGING AGENT: _____ **TELEPHONE:** (____) _____

ADDRESS: _____ **CONTACT:** _____

SELLER (S): _____ **SS#:** _____ - _____ - _____

_____ **SS#:** _____ - _____ - _____

PRESENT ADDRESS: _____

ATTORNEY: _____ **TEL:** (____) _____ **FAX:** (____) _____

FIRM: _____ **ADDRESS:** _____

PURCHASER (S): _____ **SS#:** _____ - _____ - _____

OFFICE #: (____) _____ **HOME #:** (____) _____

_____ **SS#:** _____ - _____ - _____

OFFICE #: (____) _____ **HOME #:** (____) _____

PRESENT ADDRESS: _____

ATTORNEY: _____ **TEL:** (____) _____ **FAX:** (____) _____

FIRM: _____ **ADDRESS:** _____

NAMES(S) COOPERATIVE STOCK WOULD BE HELD IN:

BROKER (S): _____

TELEPHONE: _____

NEW MORTGAGE LENDER:

ATTORNEY: _____ **TEL:** (____) _____ **FAX:** (____) _____

PERSONAL INFORMATION REGARDING APPLICANT(S)

DATE _____

APPLICANT

CO-APPLICANT

NAME: _____

ADDRESS: _____

DATES OF RESIDENCE: _____ TO _____

OCCUPATION: _____

NATURE OF BUSINESS: _____

EMPLOYER: _____

ADDRESS: _____

PERIOD OF EMPLOYMENT: _____ TO _____

POSITION HELD: _____

PRIOR EMPLOYER AND
POSITION OR RESIDENCE
IF LESS THAN 3 YEARS

INCOME ESTIMATE FOR
THIS YEAR: _____

ACTUAL INCOME LAST YEAR: _____

EDUCATIONAL BACKGROUND: _____

SAMPLE

ADDITIONAL INFORMATION REGARDING APPLICANTS

Names of all persons who will reside in the Apartment: _____

Schools and colleges attended by applicants and occupants (optional): _____

Names of anyone in the building known to Applicant: _____

Are any pets to be maintained in the Apartment. If yes indicated number and kind: _____

Name of organizations to which Applicant belongs (optional): _____

REFERENCES

LANDLORD: _____ **ADDRESS:** _____

OCCUPANCY FROM: _____ **TO** _____

PREVIOUS LANDLORD: _____ **ADDRESS:** _____

OCCUPANCY FROM: _____ **TO** _____

PERSONAL REFERENCES:

APPLICANT

CO-APPLICANT

1. NAME _____
ADDRESS _____

1. NAME _____
ADDRESS _____

2. NAME _____
ADDRESS _____

2. NAME _____
ADDRESS _____

3. NAME _____
ADDRESS _____

3. NAME _____
ADDRESS _____

4. NAME _____
ADDRESS _____

4. NAME _____
ADDRESS _____

BUSINESS AND PROFESSIONAL REFERENCES

APPLICANT

CO-APPLICANT

1. NAME _____
ADDRESS _____

1. NAME _____
ADDRESS _____

2. NAME _____
ADDRESS _____

2. NAME _____
ADDRESS _____

FINANCIAL STATEMENT

Name (s) _____

Address _____

The following is submitted as being a true and accurate statement of the financial condition of the undersigned on the _____ day of _____, 19____.

ASSETS			LIABILITIES		
	Applicant	Co-Applicant		Applicant	Co-Applicant
Cash in banks			Notes Payable:		
Money markets Funds			To Banks		
Contract Deposit			To Relative		
Investments: Bonds & Stocks -see schedule			To Others		
Investment in Own Business			Installment Accounts Payable:		
Accounts and Notes Receivable			Automobile		
Real Estate Owned - see schedule			Other		
Year Make			Other Accounts Payable		
Automobiles:			Mortgages Payable on Real Estate - see schedule		
Personal Property & Furniture			Unpaid Real Estate Taxes		
Life Insurance			Unpaid Income Taxes		
Cash Surrender Value			Chattel Mortgages		
Retirement Funds/IRA			Loans on Life Insurance Policies (Include Premium Advances)		
401K			Outstanding Credit Card Loans		
KEOGH			Other Debts - itemize		
Profit Sharing/Pension Plan			TOTAL LIABILITIES	\$0.00	\$0.00
Other Assets			NET WORTH	\$0.00	\$0.00
TOTAL ASSETS	\$0.00	\$0.00			
COMBINED ASSETS		\$0.00			
SOURCE OF INCOME			COMBINED		
	Applicant	Co-Applicant			\$0.00
Base Salary			CONTINGENT LIABILITIES		
Overtime Wages			As Endorser or Co-maker on Notes	\$	
Bonus & Commissions			Alimony Payments (Annual)	\$	
Dividends and Interest Income			Child Support	\$	
Real Estate Income (Net)			Are you defendant in any legal action?		
Other Income - itemize			Are there any unsatisfied judgments?		
TOTAL	\$0.00	\$0.00	Have you ever taken bankruptcy? Explain:		
GENERAL INFORMATION			PROJECTED EXPENSES / MONTHLY		
	Applicant	Co-Applicant			
Personal Bank Accounts at			Maintenance		
Savings & Loans Accounts at			Apartment Financing		
Purpose of Loan			Other Mortgages		
			Bank Loans		
			Auto Loan		
			TOTAL	\$0.00	

SCHEDULE OF BONDS AND STOCKS

Amount of Shares	Description (Extended Valuation in Column)	Marketable Value	Non-Marketable Value

SCHEDULE OF REAL ESTATE

Description and Location	Cost	Actual Value	Mortgage Amount	Maturity Date

SCHEDULE OF NOTES PAYABLE
Specify any assets pledged as collateral, including the liabilities they secure:

To Whom Payable	Date	Amount	Due	Interest	Pledged as Security

The foregoing application (pages 1 through 5) has been carefully prepared, and the undersigned hereby solemnly declare(s) and certify(s) that all the information contained herein is true and correct.

Date _____ 19____ Signature _____

Date _____ 19____ Signature _____



COOPERATIVE / CONDOMINIUM BUILDING FACT SHEET

CO-OP
CONDO

% Investor Units _____ %

Date _____

Building Address _____

Building Name _____

Managing Agent _____

Address _____

Contact _____ Tel: _____ Fax: _____

THIS DOCUMENT IS TO BE USED IN CONJUNCTION WITH THE BUILDING'S MOST RECENT FINANCIAL STATEMENT AND THE SPONSOR'S MOST RECENT AMENDMENT.

Number of Units _____ Number of Stories _____ Date Built _____

Conversion Date _____ Reserve Fund \$ _____ as of 12/31/____ Maximum % Finance Allowed _____

Tax Ded _____ % in 19____ Maint. including Electricity? _____ Sponsor owns _____ of _____ Apts = ____ %

1st Mortgage Amount _____ Interest Rate _____ % Mortgage Due _____

2nd Mortgage Amount _____ Interest Rate _____ % Mortgage Due _____

Tax Abatement _____ Date & Number of Last Abatement _____ Date of last sponsor amendment _____

Flip Tax (How Calculated?) _____

Roof Deck? _____ Garage? _____ \$ _____ per month

W/D permitted in Apt? _____ Wall-thru A/C permitted? _____

Allow Pets? _____ Pet Restrictions? _____ Subleasing permitted for _____ years

Subleasing fee to the Coop / Condo \$ _____

Current \$ per share _____ Date _____ Current Assessment total per share _____

Previous year - \$ / share _____ Date _____ Previous Assessment total per share _____

Full / Part time Doorman? _____ Show Times M-F _____ Weekends _____

Open Houses permitted? _____ Access to the Board minutes? _____ Contact _____

Move In Fee \$ _____ Move Out Fee \$ _____ Application Fee \$ _____

Financing Fee \$ _____ Credit Check Fee \$ _____

THIS INFORMATION IS FOR INFORMATION PURPOSES ONLY AND DOES NOT CONSTITUTE A REPRESENTATION, WARRANTY OR ESTOPPEL ON THE PART OF THIS COOPERATIVE OR ANY OF ITS OFFICERS OR AGENTS.